



**Automated Payment Processing**  
**Safe – Convenient – Easy**



We are excited to offer the safety, convenience and ease of Tuition Express®—a payment processing system that allows secure, on-time tuition and fee payments to be made from either your bank account or credit card.

**When utilizing Tuition Express there is a 2.7% convenience fee for credit card purchases and a \$0.75 convenience fee for each transaction from a checking/savings account. Please know that these fees are being passed on from our software vendor and Imagination Station is in no way benefiting from fees collected. We simply wanted to offer numerous payment options convenient to our families without it impacting tuition rates for those who do not want to use it.**

**ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR BANK ACCOUNT and CREDIT CARD**

I (we) hereby authorize Kelly's Imagination Station, Inc. to initiate credit card charges to the below-referenced credit card account **(Section A)** OR, initiate debit entries to my (our) checking or savings account, indicated below **(Section B)**. To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments.

Imagination Station accepts Mastercard and Visa credit cards only.

**COMPLETE ONE SECTION ONLY**

**SECTION A (Credit Card)**

Cardholder Name	Phone #
Cardholder Address	City State Zip
Account Number	Expiration Date
Cardholder Signature	Date

**SECTION B (Bank Account)**

Your Name	Phone #			
Address	City State Zip			
Bank or Credit Union Name	Bank or Credit Union Address	City	State	Zip
Routing Transit Number (see sample below)	Account Number (see sample below)	<input type="checkbox"/> Checking <input type="checkbox"/> Savings		

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_



Copyright Procure Software 1/19/2015

<b>FOR OFFICE USE ONLY</b>	
Date Received _____	
<input type="checkbox"/> Entered	
_____	
Employee Signature	